

# THE WEST BENGAL POWER DEVELOPMENT CORPORATION. LTD.



(A Govt. of West Bengal Enterprise)  
OFFICE OF THE GENERAL MANAGER  
SANTALDIH THERMAL POWER STATION  
P.O. - SANTALDIH THERMAL PLANT,  
DIST. - PURULIA - 723 146.

Fax No. 03251 – 260 217 / Tel No. 03251 – 260 218.

## (Tender Document for Website)

**NIT No.: WBPDC/Tend-Adv/CC/13-14/245/STPS**

**Date: 27.03.2014**

**TENDER REF. NO.:** STPS/M&C/Press Tender/Misc./M.O./E<sub>2</sub>-129/13-14/Rate Contract/91, Dt. 21.03.2014.

**Description of the Work:** Annual Rate Contract for Fire Fighting and Surveillance service to rescue the fire hazard in Power Plant under Fire & Safety Dept. STPS.

### **INFORMATION TO BIDDERS:**

This is a Three Part bidding system containing Earnest Money (Part-I), Qualifying Requirement (Part-II) and Price Bid (Part-III). The same will be received and evaluated by STPS, WBPDC from Technical and Financial point of view to make a selection in the best interest of STPS, WBPDC for the complete work covered under the tender document.

1) **Earnest Money:** The Earnest Money is ` 54,000/- (Rupees Fifty Four Thousand only). The earnest money shall be deposited along with tender papers in the form of Bank Draft / Pay Order issued by any reputed Banks (preferably Nationalized Banks) from India in favour of "THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED" payable at Santaldih or Purulia Branch.

2) **Estimated Cost:** ` 27 Lac

3) **Cost of Tender Paper:** ` 3,000=00 (Rupees Three Thousand only).

4) **Qualification Requirement:**

Attested Xerox copy of

(a) Provident Fund Certificate (Not Sub-Code Certificate) allotted by S.R.O. & R.P.F.O.,

(b) Service Tax Registration Certificate,

(c) Professional Tax Registration Certificate,

(d) PAN Card,

(e) Latest PF return submission acknowledgement including latest Bank Challan of PF payment,

(f) Service Tax, return submission acknowledgement,

(g) Income tax return submission acknowledgement,

(h) Bank Statement of previous year (2012-13),

(i) Audited balance sheet of last year,

(j) Latest Professional Tax Deposited Challan,

(k) Technical Requirements:

1. Bidders must have got experience of successfully carrying out of fire fighting and Surveillance service in Government/Semi Government/ Renowned PSU successfully.
2. Experience of execution of same type of jobs in any of the following organization is mandatory: WBPDC, WBSEDCL, WBSETCL, NTPC, SAIL, BHEL, INDIAN RAILWAYS, CESC Ltd.
3. Bidders are required to submit copy of work order (not older than three years) of one similar completed work costing not less than Rs. 15 Lakhs.  
'OR'  
Two or more similar completed works costing not less than Rs.8 lakhs each in a single financial year.
4. Bidder's average annual turnover shall not be less than Rs. 50 lakh for the last 03 financial years.
5. If any complain or unsatisfactory report found against the Bidders even after awarding the contract to the party, the said tender shall be cancelled without any notice to the party.

**6. The bidder shall have qualified and experienced personnel's' for undertaking the said job.**

**The WBPDCCL reserves the right to cancel the quotation in absence of the above documents at their discretion.**

- 1) The WBPDCCL reserves the right to cancel / accept the tender in absence of the documents at their discretion in case competent authority deems it.
- 2) Legible photocopies of all documents are to be submitted with counter signed by tenderer. Original copies of documents are to be produced on demand.
- 3) The tender, Qualification of bidder (Part-II) shall contain the name, Residential Address, Phone Number, Fax Number of person(s) authorized to sign the tender for future contact.
- 4) Capability of making Payment to the employee within 10<sup>th</sup> of every month without looking forward for release of bill from F&A Dept. STPS.
- 5) Capability to control his working personnel with sufficient command and confidence.

**D) Sale of Tender Paper:** From 31.03.2014 to 09.04.2014 on all working days up to 14=30 Hour (except holiday and Saturday). Sale of tender paper to the applicant will not qualify them automatically in Price – bid. Tender paper will be sold to each of the applicants.

**E) Pre – Bid Discussion:** It is intended to have a pre-bid discussion at this Office of Sr. Manager (M&C), STPS on 16.04.2014 at 15=30 Hrs. to provide any additional information and furnish clarification, if any, needed on the scope of work and tender documents. Any modification or addenda to tender documents resolved shall also be part of these tender documents. Parties not attending the pre-bid discussion are also liable to abide by the output of pre-bid discussion.

**F) Last date of Submission of Complete Tenders and opening of Part - I & II of the Bids:**  
21.04.2014 up to 15=00 Hrs. and 15=15 Hrs. respectively.

**G) Opening of Tender:**

- 1) The tenders shall be opened in presence of representative of the prospective bidders, if available, at the time and date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the prospective bidders who have purchased the tender documents. The Prospective bidder's authorized representative (up to two persons) may attend the opening.
- 2) The due date and time of opening of E.M.D. & Qualification of bidder is after 15=15 Hrs. on 21.04.2014. After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.
- 3) Price Bid (Part-III) of tender of those prospective bidders who will satisfy qualifying of this tender shall be opened subsequently on the same date or at a later date. The due date & time of opening of price bid will be duly intimated.

**H) Evaluation of Tender:**

- 1) Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.
- 2) The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any prospective bidders and the WBPDCCL shall bear no liability consequent upon such decision and the prospective bidders shall have no claim in this regard against the WBPDCCL.
- 3) Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the prospective bidders in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the prospective bidders are incomplete or prospective bidders is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the prospective bidders is found to be disqualified by giving incorrect and / or false information.

- 4) The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one prospective bidder and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- 5) Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the prospective bidders, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

**I) Sale of Tender Document:** 31.03.2014 to 09.04.2014 up to 14=30Hrs.

Tenders Documents can be obtained form Sr. Manager (M&C), STPS or his authorized representative against written application on any working day, except Payday and Saturday, between 11=00 Hrs. and 14=30 Hrs after depositing cost of tender documents at cash counter, S.T.P.S. by cash only.

**(S. Maity)**  
**GENERAL MANAGER**  
**SANTALDIH THERMAL POWER STATION**  
**WBPDCCL**